



NHTC

CONTACT INFORMATION

Northern Hills Training Center
625 Harvard St.
Spearfish, SD 57783

Phone: 605-642-2785
Fax: 605-642-5069
Email: cross@nhtc.org

Visit us at www.nhtc.org

Our Goal is to help others reach theirs.



This transit agency is committed to providing non-discriminatory service.

To request more information or to file a discrimination complaint, contact NHTC at (605) 642-2785 or the South Dakota Department of Transportation at (605) 773-3574.



Direct Support Professionals

Northern Hills

WHAT YOU NEED TO KNOW



www.nhtc.org

MISSION, VALUE, VISION

Mission

To enhance lives and achieve dreams

Value

We will make a positive difference in the quality of each life we support

Vision

To be the agency of choice



Services Provided



NHTC has been providing services and supports to people with developmental disabilities for over 30 years. Our four primary services include residential services, employment opportunities, medical services,

and service coordination. Our services and supports offer a variety of different choices ranging from group to Individualized settings.

The Direct Support Professional is an important member of the NHTC team. Whether it be residential services in a group home setting, job coaching in an employment setting, or any other of a number of support settings, the Direct Support Professional is a fundamental part of providing supports to people with developmental disabilities.

As a result of being involved in almost every facet of service delivery, the Direct Support Professional needs to be self motivated, highly skilled, and have a strong desire to help and support others in reaching their goals.

The following panels on this brochure will help you decide if being a Direct Support Professional is the right career for you.

Pre-requisites

All Direct Support Professionals must be 18 years of age, have a high school diploma or GED equivalent, have a valid driver's license, satisfactory driving record, and pass a background check.

Skills & Responsibilities

The skills of the Direct Support Professional are paramount in delivering high quality services. The following are a few of the skills that Direct Support Professionals will need:

- Able to provide services using a person centered approach.
- Able to explore options and resources for helping individuals reach their desired goals.
- Able to work cooperatively as a member of a service team.
- Able to maintain a positive attitude and supportive atmosphere.
- Good oral and written communication skills.
- Computer skills.

In addition to the skills a Direct Support Professional will need, there also responsibilities that come with the position. Some of the

typical responsibilities of Direct Support Professionals include:



- Assisting people to access community resources such as medical appointments, shopping, and recreation.
- Assisting people with personal care such as bathing, toileting, hygiene, and dressing.
- Supporting people with financial resources such as budgeting and banking.
- Carrying out and documenting skill training and implementation of behavioral programs.
- With training, safely administer and document the administration of medications.
- Safely following all medically prescribed procedures and dietary guidelines.
- Assisting people with basic household skills and chores.

If you have all of the required pre-requisites, a desire to learn these skills, and the motivation to fulfill these responsibilities, then being a Direct Support Professional may be the right career choice for you.

Please complete the attached application or apply online at www.nhtc.org